

TCB PRESENTS: RESUMES VS LINKEDIN PROFILES: WHAT YOU SHOULD KNOW

WHEN

Wednesday, January 23, 2019
6:00 PM networking/6:30 PM speaker

MEET THE SPEAKER...

The *Association of Administrative Professionals, Toronto Charter Branch* welcomes: **Lisa Trudel!**



Lisa Trudel, has been a Career Specialist with the *Centre for Education and Training*, for more than 7 years and an annual guest speaker for the AAP even longer. She works at their downtown Toronto location where she coaches job seekers on employment preparation and career planning. Two employment essentials include resumes and

LinkedIn Profiles. She is delighted to return to the AAP to bring new information on this topic to members and guests.

Previously, Lisa was a Career Counsellor with the *Office Workers Career Centre*, which specialized in assisting administrative assistants, and a part-time faculty member with *George Brown College's Career Counselling Diploma* program. Lisa is also a writer who contributes on a regular basis to *Learning Curves*, Toronto's community newspaper published by the Workers Education Association of Canada.

For more details about Lisa you are welcome to take a look at her LinkedIn Profile.

RSVP:

Reply to Kimberly Smith

aap.toronto.programcoordinator@gmail.com

GAIN POINTS!

This event qualifies toward your re-certification points.

YOU'LL LEARN:

- The similarities and the factual flow of positions
- The differences and how communicating skills is separate from telling a story
- The importance of your headline, tone and summary

WHERE:

Toronto General Hospital
200 Elizabeth Street,
Toronto
Astellas Room #190, 11th Floor
Peter Munk Building

PRICE:

Free for Members
\$7 Guests – donation to Haven on the Queensway
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