



Association of
Administrative
Professionals

TCB PRESENTS: BEING A VIRTUAL ASSISTANT – IS IT RIGHT FOR YOU?

The Virtual Assistant industry is on the rise, and with more companies downsizing or allowing employees to telecommute, the idea of working virtually is becoming far more common. Tracey will talk about what it means to be a Virtual Assistant, and how to transition from working in a corporate environment to being your own boss. She will share some of her experiences from being her own boss since 1998, and she might just inspire you to pursue this avenue for yourself!

WHEN

Wednesday, February 26, 2019

6:00 PM – networking/ 6:30 PM – dinner/7:30 PM- speaker

MEET THE SPEAKER...

The *Association of Administrative Professionals, Toronto Charter Branch* welcomes: **Tracey D'Aviero!**



Tracey D'Aviero is a veteran VA, Founder of Your VA Mentor, and President of the Global Alliance of Virtual Assistants (GAVA) and the Canadian Association of Virtual Assistants (CAVA). Tracey has operated her own business since 1996, and has shifted gears to focus solely on training and supporting other VAs. Her mission is to educate virtual

professionals on how to build and grow successful and profitable VA businesses with a solid foundation, goal setting that works, and accountability and support. Tracey brings valuable experience from a variety of industries and varied service offerings to offer the members of the associations and her coaching clients and students a broad range of insight, information and direction

RSVP:

Reply to Kimberly Smith

aap.toronto.programcoordinator@gmail.com

GAIN POINTS!

This event qualifies toward your re-certification points.

NETWORK!

Re-connect with fellow members and meet new members.

WHERE:

**Canadiana Restaurant
5230 Dundas St. W., at
Six Points Plaza,
Etobicoke, ON
(Tel: 416-239-1114)**

PRICE:

\$25 Members

\$30 Guests

(includes 3-course dinner, coffee or tea, taxes & gratuities; alcoholic beverages at individual's cost)

CANCELLATION POLICY: 48 HRS NOTICE REQUIRED FOR FULL REFUND; COST WILL BE INVOICED OTHERWISE