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Association of  
Administrative  
Professionals

**“Build Your  
Administrative  
Toolbox”**

**AAP National  
Administrative  
Professional  
Conference 2022**

**CONFERENCE**

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Association of  
Administrative  
Professionals

*AAP National Administrative Professional Conference 2022*

**The conference will  
be held in beautiful  
Prince Edward Island  
from June 1-4, 2022,  
and hosted by  
National and the  
Atlantic Canada  
Branch!**

*“Build Your Administrative Toolbox”*

**Rodd Crowbush Golf & Beach Resort**

**632 Lakeside Road  
Morell, PE C0A 1S0  
1-800-235-8909**

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## EVENT SCHEDULE

### DAY 1

**JUNE 1, 2022**

- WELCOME RECEPTION (IN PERSON)

### DAY 2

**JUNE 2, 2022**

- PROFESSIONAL DEVELOPMENT WORKSHOPS (IN PERSON AND VIRTUAL)
- NEW GLASGOW LOBSTER SUPPER (IN PERSON)

### DAY 3

**JUNE 3, 2022**

- NATIONAL BOARD MEETING (MANDATORY ATTENDANCE FOR BRANCH PRESIDENTS AND NATIONAL BOARD DIRECTORS. IN PERSON)
- TOURS (FOR MEMBERS AND GUESTS - IN PERSON):
  - HOP, SIP, SWIRL TASTING TOUR
  - LIGHTHOUSES, WINERY AND BREWERY TOUR
  - TASTE THE TOWN – FOOD & FACTS TOUR
- SUMMERTIME BBQ (IN PERSON)

### DAY 4

**JUNE 4, 2022**

- ANNUAL GENERAL MEETING (IN PERSON)
- MEMBER'S LUNCHEON (IN PERSON)

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## OUR SPEAKERS



**Glynis Devine**

*Currency Driven  
Performance Expert*

“Say What? Assertive Communications Skills to Step into Your Power!” and “Leveraging Your Influence for Powerful Impact!”



**Shelagh  
Donnelly**

*Exceptional EA*

“Why and How to Use LinkedIn as a Tool for Visibility and Networking” and “Business Writing for Success in Our Hybrid World.”

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## OUR SPEAKERS

*“Build Your Administrative Toolbox”*



**Janet Morozuk**

*At Your Speed  
Computer Training*

Microsoft Training 1 and 2



**Lisa Gareau**

*Candy Event  
Consulting*

Event Service Agent in the Workplace

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# TICKET PRICES

**EARLY BIRD MEMBER**

**\$399**

**EARLY BIRD NON-MEMBER \$569**

**ALL-IN TICKET – EARLY BIRD  
MEMBER**

**\$520**

**\*CLOSES MARCH 31, 2022**



**REGULAR - MEMBER**

**\$449**

**REGULAR - NON-MEMBER**

**\$619**

**ALL-IN TICKET – REGULAR  
MEMBER**

**\$565**

**\*APRIL 1 - MAY 6, 2022**



**VIRTUAL – MEMBER**

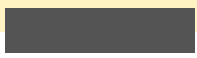
**\$249**

**VIRTUAL – NON-MEMBER**

**\$349**

**\*CLOSES MAY 15, 2022**

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We have negotiated a rate at the Rodd Crowbush Golf & Beach Resort for \$159.00/night for a Deluxe guestroom and \$179.00/night for a King Suite.

This hotel features 32 1- and 2-bedroom cottages and 49 hotel guestrooms and suites.

All guest rooms include free Wi-Fi, free parking, cable TV, mini-fridge, hair dryer, air conditioning, bathrobes and coffee maker.

Deluxe Rooms offer two queen beds with garden doors overlooking the Crowbush gardens or The Links at Crowbush Cove.

King Suites offer one king bed in a separate bedroom with a double pull-out sofa bed in the living room. Enjoy a full patio deck with view of The Links at Crowbush Cove.

One bedroom cottages including one king bed in a separate bedroom, four piece bathroom, propane fireplace and a double pull-out sofa bed with a fridge, bar sink, microwave and full set of dishes in the kitchen.

Two bedroom cottages with one king bed in one bedroom and two queen beds in the second bedroom. Living room features a propane fireplace and double pull-out sofa bed adjacent to a full kitchen complete with a stove, fridge, dishwasher, full set of dishes, microwave and breakfast bar with stools. Also equipped with your own private screened in deck.

**\*Guests are to contact the hotel directly to reserve their room.**

**Telephone Reservations:  
1-800-565-7633**

— **VENUE**

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### **New Glasgow Lobster Supper - Evening**

Come and enjoy lobster the Island way on June 2, 2022, at the New Glasgow Lobster Supper.

It's not just dinner, it's a unique Island attraction one should experience!

New Glasgow Lobster Suppers specializes in serving fresh Atlantic lobster from their on-site salt water pond, capable of holding over 20,000 pounds of live lobster. Their famous home cooking, baked fresh daily, has contributed to much of their success.

The meal is casual dinner with a choice of 1lb lobster, baked ham, 8oz strip loin steak, chicken supreme, salmon, or vegetarian option. In addition to these main entrees, the meal will consist of mussels, seafood chowder, soup of the day, salad plate (homemade potato salad, coleslaw, tossed salad with balsamic vinaigrette), desserts, tea, coffee, soda, and juice.

Transportation is provided by Coach Atlantic Transportation Group.

**Ticket Price: \$65.00**

JUNE  
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**Hop Sip Swirl East-Ender Tour**  
**From 10:30am to 16:00pm**

This “Down East” journey begins by driving along the Points East Coastal Drive to the banks of Little Sands for a tour and tasting at Rossignol Estate Winery.

Heading back into Montague the Beautiful, guests will head down toward the water where Bogside Brewing is located. A fairly new brewery to join the craft beer revolution on PEI serves up some tasty craft beer and hard cider. Lunch will be served here.

Lastly, guests will make their way up to Myriad View Artisan Distiller, Canada’s first legal moonshine producers and other spirits such as Strait Gin, Vodka, and Rum from their hand-crafted copper batch still. Tour the distillery and pay homage to prohibition and illegal moonshine all while taking in the spectacular view of Rollo Bay.

Included in this private, fully guided tour is:

- All transportation to and from Rodd Crowbush
- Lunch at Bogside Brewing
- Premium Reserve Tap House
- 2 full hours with a behind the scenes look at a local winery and distilleries
- Special take home keepsake.

Only 14 tickets available for this tour!

**Ticket Price: \$195**

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JUNE  
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## **Lighthouses, Winery & Brewery Tour**

Point Prim Lighthouse was the first lighthouse built on the Island. Constructed in 1845, it is also the only brick lighthouse. The Wood Islands lighthouse started guiding ships in 1876, making it the second oldest lighthouse with an attached dwelling for the keeper and his family.

PEI is gradually becoming known for its wine production, and you'll stop at Rossignol Winery, the Island's oldest vineyard for a tour and sampling of their award-winning product. Lunch will be at Bogside Brewery & Restaurant in Montague, the Island's newest craft brewery and recently named Atlantic Canada's Best Brewery.

### *Itinerary:*

- 09:00 – 10:00 Drive to Point Prim Lighthouse
- 10:00 – 10:30 Tour Point Prim Lighthouse
- 10:30 – 11:00 Drive to Wood Islands Lighthouse
- 11:00 – 11:30 Tour Wood Islands Lighthouse
- 11:30 – 11:45 Drive to Rossignol Winery
- 11:45 – 12:30 Visit Rossignol Winery
- 12:30 – 13:00 Drive to Bogside Brewing, Montague
- 13:00 – 14:00 Lunch at Bogside (Menu includes a selection of 2 piece fish and chips; brisket and choice of side; half rack of ribs and choice of side; Caesar wrap – chicken or vegan crumble – and choice of side; slow smoked chicken and choice side; 9" pizza – works or vegetarian – and 9" garlic fingers. Sides: fries, Caesar salad.)
- 14:00 – 14:30 Drive back to Rodd Crowbush  
Includes transportation, lunch, and a glass of wine or draught beer.

Tickets available: 45

**Ticket price: \$195**

# JUNE 3

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## **Taste The Town: Food & Fact Tour**

This 3-hour roving lunch tour provides some of the Island’s tastiest foods and beverages and a bit of the city’s history as well. There will be stops at various restaurants and the island’s oldest brewpub to taste steamed mussels, craft beer, island fries, lobster rolls and a surprise treat!

Following the tour, there will be an hour of free time to wander the downtown and visit some of the unique shops.

Note: The tour includes seafood and other items that might trigger allergies. Participants with food allergies should inquire about ingredients while on the tour and use their own discretion.

Some locations require climbing 10-20 stairs and two miles of walking. While the tour lasts 3 hours, the most walking done at any given stretch is 10 minutes.

Itinerary:

- 09:45 – 10:30 Drive to Charlottetown
- 10:30 – 13:30 Taste the Town Tour
- 13:30 – 14:30 Free Time
- 14:30 – 15:15 Drive back to Rodd Crowbush

Includes transportation and lunch.

Tickets available:30

**Ticket price: \$195**

# JUNE 3

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## **Summertime BBQ - Evening**

The best way to celebrate any occasion during the summer is with a classic BBQ offered by the Rodd Crowbush Golf & Beach Resort.

Barbecued PEI Beef Burgers and Local Sausages are served directly off the grill and are accompanied with assorted sweets, as well as tea and coffee.

Starters include freshly baked rolls and butter, PEI mussels steamed in Provencal, Caesar salad, potato salad and coleslaw. Entrees include Chef's choice of starch and seasonal garden vegetables.

Music and entertainment provided by The Wannabeez Dance Band, PEI's #1 party band.

Get ready for lots of fun!

**Ticket Price: \$65.00**

# JUNE 3