



ASSOCIATION OF ADMINISTRATIVE PROFESSIONALS 2022 NATIONAL WEBINAR SERIES

April 25

12:00 pm – 1:00 pm ET

Admin Giveback Week

Building a Powerful Business Partnership with your Executive

Speaker

Lucy Brazier
Executive Support Media

April 26

12:00 pm – 1:00 pm ET

Admin Giveback Week

Adobe Acrobat Forms

Speaker

Dawn Bjork
The Software Pro

April 27

12:00 pm – 1:00 pm ET

Admin Giveback Week

Microsoft Productivity Tips

Speaker

Vicki Sokol Evans
Red Cape Academy

April 28

12:00 pm – 1:00 pm ET

Admin Giveback Week

Cloud Applications

Speaker

Sandra Eamor
All About Systems

April 29

12:00 pm – 1:00 pm ET

Admin Giveback Week

The Admin Energy Check

Speaker

Jennifer Lyall
Chief Energy Optimizer



May 04

12:00 pm – 2:00 pm ET

Productivity Workshop

Pulse Email Etiquette™

Speaker

Double Gemini

May 10

7:00 pm – 8:30 pm ET

Microsoft Office Productivity Series

Leveraging the Power of OneNote

Speaker

Dawn Bjork
The Software Pro

June 02

AAP Professional Development Day

Rodd Crowbush Resort
Prince Edward Island

June 08

12:00 pm – 1:30 pm

The Leader Unleashed Series

Leading Self: Reframing and Understanding Behavioral Styles

Speaker

Dr. Mary Ritz
Almenta International

June 15

12:00 pm – 1:00 pm ET

AAP TRIFECTA PANEL
Back by popular demand!

Panelists

Beverley Beuermann-King
Glynis E. Devine
Rhonda Scharf

June 28

7:00 pm – 8:00 pm ET

Networking Session

AAP Virtual Summer Fun

Hosted By

Switchboard Games

July 13

12:00 pm – 1:30 pm

The Leader Unleashed Series

Leading Others: Motivating Teams

Speaker

Dr. Mary Ritz
Almenta International

Updated: May 29, 2022

All educational sessions are eligible for:



2

CR credits for CCAP and CCAP_A holders

Learn | Grow | Thrive
www.canadianadmin.ca



ASSOCIATION OF ADMINISTRATIVE PROFESSIONALS 2022 NATIONAL WEBINAR SERIES

August 10

12:00 pm – 1:30 pm

The Leader Unleashed Series

Leading Others: The Art of Influential Communication

Speaker

Dr. Mary Ritz
Almenta International

August 16

7:00 pm – 8:30 pm ET

Tech Tool Series

Advanced Adobe Acrobat Tips & Tricks

Speaker

Dawn Bjork
The Software Pro

August 23

12:00 pm – 12:45 pm ET

Networking Session

AAP & IAAP: Laugh, Link & Learn

Hosted By

Switchboard Games

September 13

7:00 pm – 8:00 pm ET

Tech Tool Series

What's New in Google Workspace?

Speaker

Sandra Eamor
All About Systems

September 20

7:00 pm – 8:30 pm ET

Microsoft Office Productivity Series

Tools & Techniques with PowerPoint

Speaker

Dawn Bjork
The Software Pro

September 27

12:00 pm – 1:00 pm ET

Mindset Series

The Energy of your Past affects the Energy of your Future

Speaker

Jennifer Lyall
Chief Energy Optimizer

October 04

12:00 pm – 1:00 pm ET

Leadership & Communication

So you think you're strategic...what does that mean?

Speaker

Lucy Brazier
Executive Support Media

 **October 17**

12:00 pm – 2:00 pm ET

Productivity Workshop

Stack Method Email Workshop

Speaker

Double Gemini

October 18

7:00 pm – 8:30 pm ET

Microsoft Office Productivity Series

Outlook in October

Speaker

Dawn Bjork
The Software Pro

 **October 20**

12:00 pm – 2:00 pm ET

Productivity Workshop

Stack Setup – Get Your Inbox to ZERO

Speaker

Double Gemini

October 25

12:00 pm – 12:45 pm

Networking Session

AAP Halloween Link, Laugh & Learn

Hosted By

Switchboard Games

November 01

7:00 pm – 8:00 pm ET

Tech Tool Series

Zoho One – What is it and is it worth it?

Speaker

Sandra Eamor
All About Systems

Updated: May 29, 2022

All educational sessions are eligible for:



2

CR credits for CCAP and CCAP_A holders

Learn | Grow | Thrive
www.canadianadmin.ca



ASSOCIATION OF ADMINISTRATIVE PROFESSIONALS 2022 NATIONAL WEBINAR SERIES

November 15

7:00 pm – 8:30 pm ET

Microsoft Office Productivity
Series

Microsoft Office Shortcuts
for Today's Admin
Professional

Speaker

*Dawn Bjork
The Software Pro*

December 07

12:00 pm – 1:00 pm ET

Leadership & Communications
Series

Creating Better Admin
Leaders

Speaker

*Glynis E. Devine
Emotional Currency Performance Expert*

December 13

12:00 pm – 1:00 pm ET

Mindset Series

The Winter Blues – Tips &
Tricks on How to Relax &
Rejuvenate

Speaker

*Beverly Beuermann-King
Work Smart Live Smart*

All educational
sessions are eligible for:



2

CR credits for CCAP and
CCAP_A holders

Updated: May 29, 2022

Learn | Grow | Thrive
www.canadianadmin.ca