



Chief Executive Officer Ottawa Public Library

Ottawa, Canada's capital, is a scenic and vibrant city with a wealth of natural beauty, a strong economy, a unique cultural and linguistic mix and a high quality of life. Ottawa is a cosmopolitan metropolis surpassing 1M residents – the fourth-largest city in Canada. With a vibrant technology sector, and high median household income, Ottawa is a great place to live, work, and play.

The Ottawa Public Library (OPL) is the largest bilingual (English/French) public library system in North America. The OPL extends public access to information and services through the library's 34 branches, physical and virtual, as well as two mobile libraries and a vending machine-style lending library service. The CEO will have the opportunity to lead the development of the new Ottawa Central Library - *Àdisöke* - which will be the new home for both OPL and Library and Archives Canada when it opens in 2026. Serving over one million Ottawa residents, OPL's mission is to inspire learning, spark curiosity, and connect people. If it's out there, it's in here!

The Chief Executive Officer (CEO) is responsible for providing leadership and strategic direction to the Ottawa Public Library in the establishment and implementation of Library priorities and programs which align to the Board-approved vision, goals, and strategic initiatives, as well as with the vision and goals of the City of Ottawa Council. The CEO will also serve as Secretary/Treasurer to the OPL Board providing planning and secretariat support to the Board and its committees. This will include work plan development, education and training, governance and policy review, regular reports, minutes, and meeting coordination. In addition, the CEO will support the Board in the development of linkages to external library bodies and non-library groups, in particular City Council, and Provincial/Federal governments, and supports the Board's presence at key Library and related community events.

The ideal candidate will come with a completion of a 4-year university degree in Business or Public Administration. A Master's degree in Business Administration, Public Administration, or Library & Information Studies is an asset. A minimum of 10 years of progressive management experience leading and managing complex projects at the senior level in a multi-location public organization, Crown corporation or private sector corporation. You will also have management level experience in library services. You have experience working with a governance Board and Board Committees. You have honed in on your skills in strategic planning, organizational leadership, long range fiscal planning, financial and operations management, public relations, and marketing. Knowledge of Statutes, regulations and by-laws affecting the Library, as well as experience in a unionized setting is an asset. This is a designated bilingual position. Specific level of language proficiency required: French: oral, reading, writing required. English: oral, reading, writing required. Candidates who do not meet the requirements will be required to participate in language training.

Ottawa Public Library is an equal opportunity employer. In accordance with the Accessible Canada Act, 2019 and all applicable provincial accessibility standards, upon request, accommodation will be provided by both Odgers Berndtson and Ottawa Public Library throughout the recruitment, selection and/or assessment process to applicants with disabilities.

To explore this opportunity further, please contact Diana Rucchin at Odgers Berndtson at diana.rucchin@odgersberndtson.com or submit your resume and letter of interest online to <https://www.odgersberndtson.com/en/careers/17930> by **June 27th, 2022**.

