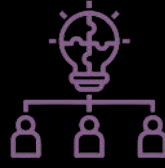


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AdminsRise 2023



Lessons, Leverage and Lead

Nobody likes change, and there is fear and trepidation around what it means for assistants as we try to work out what the new world of work looks like. For many assistants, working in the office from Monday to Friday will be a thing of the past. As offices reopen, many are turning to a hybrid model that allows people to work in the office some days and at home for others. While being able to work remotely offers more flexibility, there's going to be a learning curve, for both companies and their employees.

But there is another side to all these changes, and it is one which will create an enormous opportunity for assistants to finally step into the role that you have always wanted it to be.

In this interactive session, we will explore what that looks like in reality, and how you can take advantage of it to establish yourself as a valued member of the core team.

We'll also discuss the unknowns that concern you, how to make the most of the changes to become a true strategic business partner, and why it's so important to be proactive when communicating, collaborating, and leading up.

Learning Objectives:

- Find out how to take advantage of the opportunities that the reinvented world of work has created for you.
- Learn how to most effectively partner with your executive(s) in the new world of work.
- Help your team feel supported and comfortable and form collaborative working practices.



LESSONS.LEVERAGE.LEADERSHIP.