



NATIONAL	BARRIE/SIMCOE	CALGARY	EDMONTON	OTTAWA	RED DEER	TORONTO	MALS
<p>January 26 12 - 2 pm EST Online</p> <p>The Stack Method: Manage Your Email Better, Forever</p> <p><u>Speaker</u> Double Gemini</p>	<p>January 12, 2024 6:30 - 8:30 p.m. Virtual</p> <p>Excel Excellence: Elevate Your Skill Set Part 2</p> <p><u>Speaker</u> Melissa Bowers</p>	<p>April 25, 2024 7:30am In Person</p> <p>Canadian Administrative Professionals Summit (CAPS)</p> <p><u>Speakers</u> Manjit Minhas Lisa Webb Megan Golightly Brenda Beckedorf Jimmy-Lee Vennard</p>	<p>March 5, 2024 5:30 p.m. Online</p> <p>A.I. for Admins</p> <p><u>Speaker</u> Jessica McBride</p>	<p>February 27, 2024 7 p.m. Online</p> <p>Navigating Success in the Virtual Realm as a Virtual Executive Assistant</p> <p><u>Speaker</u> Heather Gronek</p>	<p>January 17, 2024 6:00 - 7:30 p.m. Online</p> <p>Collaborative Programs</p> <p><u>Speaker</u> Kevin Moffat</p>	<p>March 21 7 - 8 pm EST (Online)</p> <p>What Your Boss Isn't Telling You</p> <p><u>Speaker</u> Amal Candido</p>	<p>March 6 1 - 2 pm EST (Online)</p> <p>Virtual Info Session: Co-Operators Insurance Lunch and Learn</p> <p><u>Speaker</u> Denae Mancini and Team</p>
<p>February 2 12 - 2 pm EST Online</p> <p>The Stack Method: Set Up Session</p> <p><u>Speaker</u> Double Gemini</p>	<p>February 8, 2024 6:30 - 8:00 p.m. Virtual</p> <p>CareerBoost: Mastering Resumes, Cover Letters & Career Development</p> <p><u>Speaker</u> Shannon Grant</p>	<p>May 13, 2024 5:30 p.m. In Person</p> <p>Branch AGM</p>	<p>April 9, 2024 5:30 p.m. Online</p> <p>Mindfulness in the Workplace & Edmonton Branch AGM</p> <p><u>Speaker</u> Tammy Prince</p>	<p>April 23, 2024 7 p.m. Online</p> <p>Branch AGM</p>	<p>April 17, 2024 5:00 - 7:30 p.m. In Person</p> <p>Mindfulness in the Workplace and Red Deer Branch AGM</p> <p><u>Speaker</u> Tammy Prince</p>	<p>April 20 TBD (In Person)</p> <p>Future of AI & Branch AGM</p> <p><u>Speaker</u> Matthew Jelavic</p>	<p>April 29 2 - 3 pm EST (Online)</p> <p>TBD</p> <p><u>Speaker</u> TBD</p>

* Refer to the [Event webpage](#) for additional program information and registration details.





NATIONAL	BARRIE/SIMCOE	CALGARY	EDMONTON	OTTAWA	RED DEER	TORONTO	MALS
<p>March 8 12 - 2 pm EST Online</p> <p>The Vision Method: Digital Filing Technique</p> <p><u>Speaker</u> Double Gemini</p>	<p>April 24, 2024 5:30 p.m. In person, location tbd</p> <p>Annual Members Social (AGM)</p>	<p>June 20, 2024 5:30 p.m. In Person</p> <p>June Windup</p>	<p>June 6, 2024 5:30 p.m. In Person</p> <p>GREASE Mayfield Dinner Theatre</p>		<p>May 15, 2024 6:00 - 8:00 p.m. Online</p> <p>Leveraging Master Communication in a Hyper-Connected World</p> <p><u>Speaker</u> Glynis E. Devine</p>	<p>May 30 7 - 8 pm EST Online</p> <p>Q&A with Jeremy Burrows</p> <p><u>Speaker</u> Jeremy Burrows</p>	<p>May 29 2 - 3 pm EST (Online)</p> <p>TBD</p> <p><u>Speaker</u> TBD</p>
<p>April 10 3 - 4:30 pm EST Online</p> <p>Microsoft 365: Managing Tasks & Projects with Planner, To Do, Outlook & Teams</p> <p><u>Speaker</u> Dawn Bjork, The Software Pro</p>	<p>June 14, 2024 8 am - 4 pm In Person</p> <p>EmpowerED: Power Up and Taking Charge!</p> <p><u>Speakers</u> Bonnie Low-Kramen Michael Lewis</p>		<p>June 8, 2024 11:00 am - 4:00 p.m. In Person Archbishop MacDonald High School, 14219 109 Ave NW</p> <p>Spring Craft Market</p>		<p>June 8, 2024 12:00 - 3:00 p.m. In Person</p> <p>Windup</p>	<p>June 20 7 - 8 pm EST Online</p> <p>Building Trust-Based Relationships w/ Storytelling</p> <p><u>Speaker</u> Shannon Peel</p>	<p>September 16 2 - 3 pm EST (Online)</p> <p>TBD</p> <p><u>Speaker</u> TBD</p>

* Refer to the [Event webpage](#) for additional program information and registration details.



NATIONAL	BARRIE/SIMCOE	CALGARY	EDMONTON	OTTAWA	RED DEER	TORONTO	MALS
<p><i>Admin Giveback Week</i></p> <p>April 22 1 - 2:30 pm EST Online</p> <p>Microsoft OneNote: The Power of OneNote Made Easy</p> <p>Guest Speaker Dawn Bjork, The Software Pro</p>							
<p><i>Admin Giveback Week</i></p> <p>April 24 12 - 1 pm EST Online</p> <p>Setting Boundaries & Finding Balance in Team Dynamics</p> <p>Speaker Dr. Mary Ritz, Almenta</p>							

* Refer to the [Event webpage](#) for additional program information and registration details.





NATIONAL	BARRIE/SIMCOE	CALGARY	EDMONTON	OTTAWA	RED DEER	TORONTO	MALS
<p>June 1 9 am - 12 pm Online</p> <p>AAP National AGM</p> <p><u>Guest Speaker</u> Lucy Brazier</p>							
<p>June 14 <i>(rescheduled from May 17)</i> 12 - 2 pm EST Online</p> <p>The Unite Method: Design and Run Great Meetings</p> <p><u>Speaker</u> Double Gemini</p>							

* Refer to the [Event webpage](#) for additional program information and registration details.

